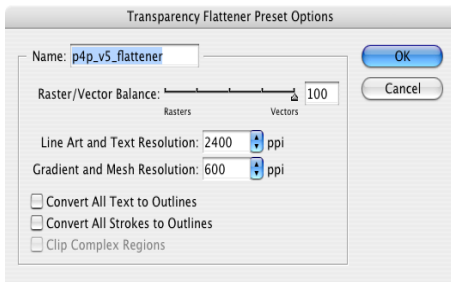


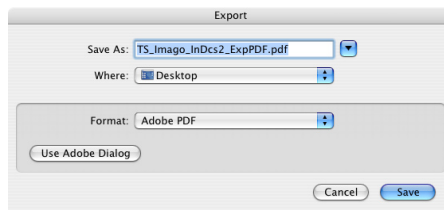
# InDesign CS2 - Imago PDF instructions

## Export to PDF - creating PDF files directly from InDesign CS2

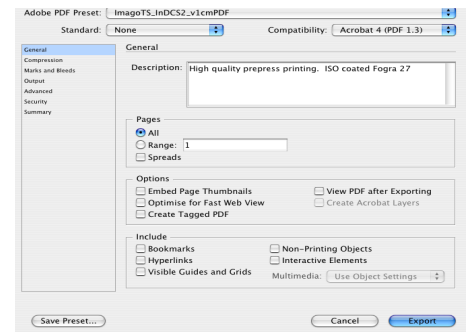
(shown here on Mac OS X 10.3.9)



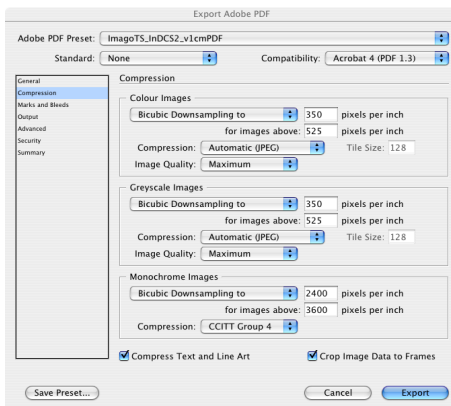
**1.** First set your **Transparency Flattener Presets** up correctly. With InDesign open go to **Edit > Transparency Flattener Presets**. Name the preset and enter details as shown above. Click **OK** to store the settings.



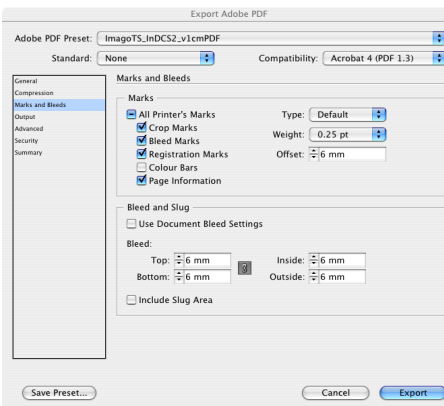
**2.** Then go to **File > Export** In Format select **Adobe PDF**. Then name the file and select where you want your saved PDF to go. Then click **Save**. The Export PDF settings then come up.



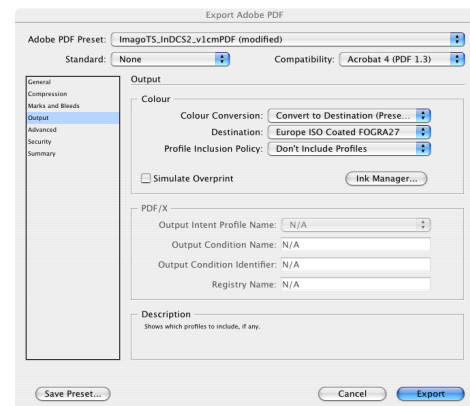
**3.** Start with the Custom Preset, and follow these instructions to create your own preset. In **General** set **PDF compatibility to Acrobat 4 (PDF 1.3)** for your combined or neutral col PDFs\*. Set the rest of this window as shown above.



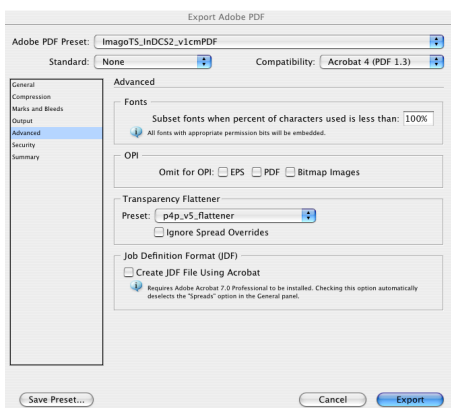
**4.** Click on the **Compression** tab and set all as shown above. Setting **Compression** to **Automatic** and **image Quality** to **Maximum**. (If you don't wish to use this compression setting you can instead set use ZIP which is lossless.)



**5.** Click on **Marks and Bleed** next. Set as shown enabling **Printer's Marks** and setting **Bleed** and **Offset** to **6mm** and the Bleed all around to 6mm. (These can be set to 3mm, but no lower - however if you later wish to reduce the size of the PDF page for a smaller format, they will end up being lower. 6mm is safer).



**6.** Select the **Output** tab and set **Colour Conversion** as above with **Convert to Destination (preserve numbers)**. Set **Destination** to **Europe ISO coated Forgra 27**, or appropriate. Set **Don't include profiles**. If colour management is not correctly set up and files have been placed in RGB, you may get unexpected colour shifts. Best to convert images in Photoshop and place them in CMYK.



**7.** In **Advanced** set as shown above and bring in the **Transparency Flattener** that you created in step 1 above. Next in **Security** make sure that none of the security settings have been enabled (otherwise your PDF may not be printable).



**8.** Once you have gone through all the tabs setting them up as shown here, click on **Save Preset** and name and save these settings. In future you will just need to choose the correct **Preset** check it and click on **Export**. **Summary** gives you an opportunity to check that you have selected the correct settings.